



GIGA CONNECTIVITY FORUM,

Geneva, 8-10 July 2024

Logistics Note - as of 8 May 2024

This Logistics Note contains information to help you prepare for your participation in the Giga Connectivity Forum.

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1) Background of the Giga Connectivity Forum

Organized by ITU and UNICEF, the Giga Connectivity Forum will gather key government representatives in digital education and infrastructure from the countries engaged with Giga to achieve its goal of connecting every school in the world to the internet by 2030. The Connectivity Forum will deepen understanding of Giga's activities, from mapping school locations to developing sustainable business models, and provide practical lessons from various countries as they pursue their journey to school connectivity. An essential outcome of the event is to increase regional collaboration and accelerate the impact of Giga at the global level through knowledge exchange and community building.

Along with high-level representatives from the Ministries of Education; Information and Communication Technologies, and Communications Regulatory Authorities, the event will include the participation of high-level experts and organizations for achieving universal school connectivity.



2) Schedule

The **event** will take place on **9 and 10 July** at the ITU Headquarters in Geneva.

Participants are welcome to join a **networking reception** on **8 July**.

An **official evening reception** at the residence of the permanent representative of Switzerland to the Office of the United Nations in Geneva will take place on **9 July** (Address: Villa Saladin, 2 Plateau de Frontenex, 1224 Cologny, Switzerland)

3) Participation

The Giga Connectivity Forum is an invitation-based event and only invited guests can attend.

Invited participants include:

- a. Representatives of the Ministries of Education, Ministries of Information and Communication Technologies, and of the Communications Regulatory Authorities from the countries engaged with Giga;
- b. High-level leaders and experts from the private sector, civil society, international organizations and academia partnering with Giga.

The meeting will be in-person only, but we may record some sessions.

All in-person participants must register in advance and will have to collect their badge at the reception desks in the Montbrillant building of the ITU.

Please note that there will be no onsite registration.

4) Accessing the ITU for the Giga Connectivity Forum (9 – 10 July 2024)

Accessing the ITU by public transportation

There are several bus/tram stops in the vicinity of the ITU (tram 15 and bus lines 5, 8, 11, 20, 22, 60, 61). Geneva's public transport system is operated by the [Transports publics genevois \(TPG\)](#)



Drop off zone – arriving by taxi or private chauffeur

2 rue de Varembe, in front of the Montbrillant building entrance

Parking

Parking is available at the [Parking des Nations](#), adjacent to ITU.

Parking restrictions are in force for the streets adjacent to the ITU. Visitors are advised to respect these restrictions.

Badge collection

Your registration confirmation, together with your passport or a government issued photo ID card must be presented to collect your delegate badge.

Badge collection will take place at 2, rue de Varembe, in the lobby area of the Montbrillant building of the ITU.

Badging desks will be open from 8:00 to 17:00 CET on 8-10 July 2024.

Please note: Badges can only be picked up during the above time window. The Secretariat will not be able to facilitate any latecomers/late requests or do onsite registration.

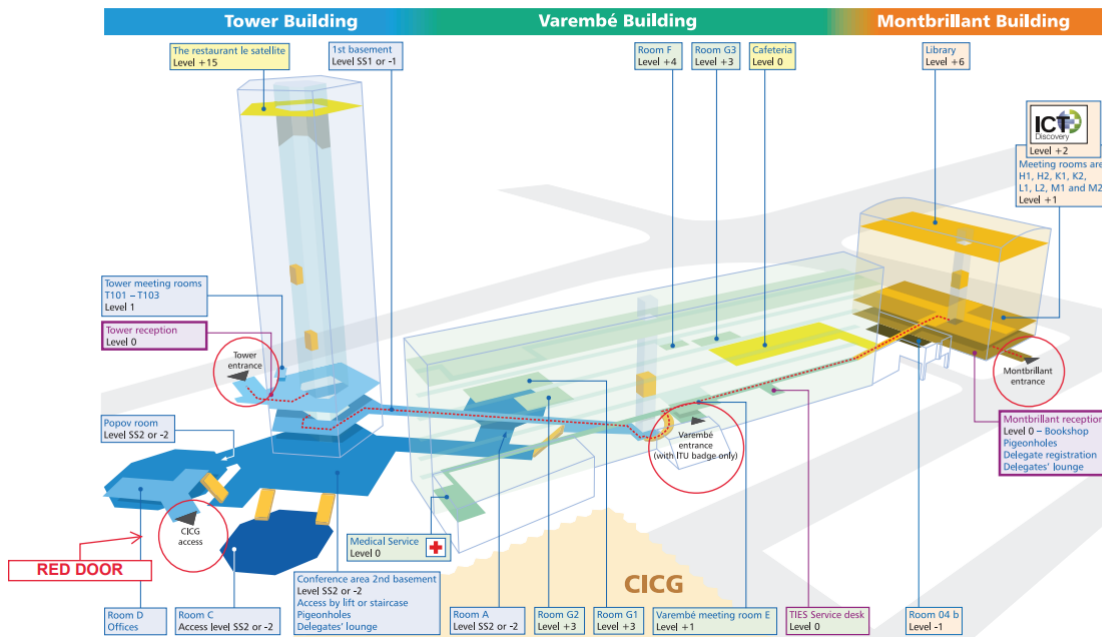
Please note that upon badge collection, a photograph will be taken and printed on the badge for access control security. As such, badges are strictly non-transferable. Participants are responsible for securing their badges.

Participants are encouraged to arrive at least 30 minutes prior to the session to allow for sufficient time for security screening.

Accessing the ITU HQ and Popov room

The Popov room is situated at the -2 level of the Tower building. Signage will guide participants to the Popov room from the badging area.

ITU Circulation Plan



5) Getting Around the ITU

Session locations

- Popov room
- 2nd Floor of the Montbrillant building
- Lobby area of the Montbrillant building

Where to Eat

A self-service cafeteria is situated between the ITU Varembe (V) and Montbrillant (M) buildings.

Please note that coffee breaks and networking lunch will be offered within the Forum lobby.

Bank

A bank is situated across the street from the ITU Tower entrance. Currency exchanges and other services are available from Monday to Friday, 0830 - 1630 hours.

Medical Services

Participants are responsible for making their own insurance arrangements, including life, health and other forms deemed appropriate. Make sure that you are covered by



your health insurance provider during your stay. The United Nations does not take responsibility for the ill health of any participants during their stay.

The services of a nurse are available to meeting participants. The medical service is on the ground floor of the ITU Varembe (V) building (Office V16 - extension: 5397).

In case of an emergency, participants may contact the Security Service (Extension 119).

Post Office

A post office is situated at Rue de Varembe 15, next to the CICG "Centre International des Conférences de Genève" entrance.

Wifi access

Wi-Fi access is available throughout the ITU premises. The configuration parameters are as follows:

Select the SSID "ITUwifi", which is designed for equipment that supports the latest Wi-Fi features. If "ITUwifi" is not visible or there're connectivity issues using it, select "ITUwifi-legacy" instead. [Terms of Use](#)

You may logon to either of these two networks using any of the following usernames and related passwords: 1. Your username or email address that is associated with your ITU user account. 2. The username and password that are printed on your access badge, which is valid as per the date printed on your badge.

"ITU-Lobby" Wi-Fi network is only available at the Montbrillant Building entrance area and is intended for visitors who do not already have an ITU User Account and have not yet received an access badge. Logon with the key that you can obtain at the reception.

Electricity

230V 50 Hz, power sockets with Swiss standard adapters (from USA to Swiss or Europe to Swiss, UK to Swiss) can be purchased at the ITU bookshop located at the ITU Montbrillant building entrance.

6) Accessibility

The ITU Headquarters is accessible for disabled visitors and persons with limited mobility.



7) Other relevant information at ITU

Please be mindful that, by attending the event you will be entering an area where photography, as well as audio and video recording, may occur. By joining the event, participants consent to appearing in images and recordings and to the release, publication, exhibition and reproduction of such images and recordings.

The ITU Headquarters is a workplace for delegates and staff. Participants are reminded to behave appropriately, to keep noise levels down and to dress in a way that respects the professional working environment of the United Nations.

ITU Security reserves the right to deny entry or remove from the premises anyone not behaving or dressed appropriately.

8) Planning your Travel

Please ensure that the necessary arrangements are made in a timely fashion to obtain a Swiss visa, as appropriate. Information regarding Swiss visas can be found on this website:

<https://www.swiss-visa.ch>

9) Getting Around Geneva

Public transportation

Geneva has a very good [public transportation](#) system that will quickly and conveniently get you to any corner of the city. It is an interconnected system of trams, buses (TPG), [mouettes](#) (yellow transport [boats](#)) and trains (CFF) in the city of Geneva. The whole system uses the same tickets. With one ticket, you can use all ways of transport!

The most common ticket is valid for 60 minutes and is transferable (CHF 3). Alternative is short 3 stops ticket (CHF 2). Tickets are to be bought at the ticket machines located at every bus or tram stop in the city and inside the buses going outside of the city. As there are no ticket machines in the city buses, you are supposed to buy your ticket at the station before the vehicle comes. There is a date and time printed on the purchased ticket in a moment it's printed, so always buy only one ticket - the one that you are going to use!

Important stations in Geneva

- [Gare Cornavin](#) Train Station
- [Gare Routiere](#) Bus Station
- Geneva International [Airport](#)



Taxis in Geneva

Taxis in Geneva are expensive and typically not always easy to hail on the street, so you will probably have to call one in advance.

Example: Taxiphone Genève: 0041 22 33 141 33